

**MANOR WOODS ELEMENTARY SCHOOL PTA
AFTER SCHOOL ENRICHMENT PROGRAMS
WINTER/SPRING 2010**

Thank you for your continued support and participation in MWES After School enrichment programs!!!! Please see the attached class list and description of all programs offered for this Winter/Spring. Registration forms are also attached. Classes are open to all MWES students, according to the grade levels indicated.

DATES & TIMES:

Each class meets once a week and begins immediately after dismissal at the end of the day. **There will be no class on half days or when there is no school.** If school is cancelled or dismissed early, make-up classes will be added to the end of the session unless you are notified otherwise.

Pickup: There will be late fees assessed if parents are tardy in picking up their child. **Please arrive promptly to pick up your child.** If your child's class is in Music Room 1, please enter through the front of the school. If your child's class is in Music Room 2 or Art Room 2, please enter the school at the right side door entrance, located at the end of the service road off the bus loop. If your child's class is in the Technology Room, please enter the room off the service road. Room is on the left indicated by a sign. You may park in the bus loop. **NO parking is allowed in the service road.**

REGISTRATION AND PAYMENT POLICY:

REGISTRATION DEADLINE is Feb.5th. To enroll in any class, you must complete, the sponsoring organization's form, if applicable, **and** the MWES PTA registration form, last page attached.

Online registration is required with Mad Science, KidzArt and Abrakadoodle (this is highly recommended to ensure a spot). If no online registration is available, please register through the PTA with a **check made payable to the sponsoring organization.** If your child takes multiple classes, you will need a separate check for each class.

Please complete the attached MWES Registration form to be returned to the MWES PTA via your child's homeroom teacher. **Please include your email address on the registration form. All class confirmations and volunteer information will be sent via email.**

Registration is on a first come, first served basis. Register early! There will be a wait list if classes fill up and in some cases we may be able to offer an additional session. Wait listed students will have first priority. **All class confirmations will be sent via email after registration is closed.**

ATTENDANCE & SAFETY:

It is school policy that for **each day** your child is to attend an after school program, a parent/guardian must write a note to the homeroom teacher stating that he/she will be attending the after school program on that day. Homeroom teachers will be given a list of students involved in the programs.

Please remind your child to stay after school on his/her class day. The After School Program children will be dismissed directly to their After School program. Each program instructor takes attendance. If your child cannot attend a class, please send a note to his /her homeroom teacher. If a child does not bring a note to school stating that he/she will miss class that day or is not absent that day, but fails to show up for his/her assigned class, **the parent volunteer** will call the child's home to inform the parents that the child may have taken the bus home inadvertently. We will not be able to refund any portion of the course fee for missed classes.

PARENT VOLUNTEERS

All After School Programs require a daily Parent Volunteer. A parent is required to **volunteer one day per each class your child has registered**. Some classes offer discounts or free classes for the parent who volunteers for all the classes in the session (see sponsoring organization's registration information). **The Volunteer must be at school by 3:10pm and stay until all children have been picked up**. The Volunteer will check attendance, make calls as noted above and make sure the room is left tidy. You will be notified of your date by e-mail. Additional duties will be provided by the sponsor organization(s).

Please select a volunteer date on the attached form. If you do not select a date, one will be assigned to you. If you cannot volunteer at all a substitute teacher can be assigned for \$20. Please make checks payable to "MWES PTA."

Thank you for your participation and support. We hope you are as excited as we are about these upcoming classes. Please do not hesitate to contact us with questions, comments and ideas for more classes!

Cheryl Brown (410-313-8885, bcub2000@verizon.net)

Lisa Delmonte (410-696-2053, lisadelmonte@verizon.net)

SCHEDULE OF CLASSES & DESCRIPTION - Winter/Spring 2010

CLASS	TIME	GRADE LEVEL	ROOM	HOW TO REGISTER
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MONDAY

Mad Science: "Experimentamania" Interactive imaginative learning- Explore "Detective Science, Bugs, machines, movie effects and much more."	3:20-4:20 8 wks Begins 3/1	2-5	Art Room 2	Online Registration required & Return MWES PTA form
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TUESDAY

Digital Photography: Introduce beginning photographers to the basic techniques. Learn to download images to the computer and enhance digital images. Create variety of projects including calendars, greeting cards or photo book. Digital Cameras will be provided. Instructor, Ashley Armstrong	3:15-4:30 8 wks Begins 3/3	3-5	Technology Classroom (Ms. Armstrong)	Return registration form w/check to PTA & Return MWES PTA form
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WEDNESDAY

Drama Learning Center- "High School Musical" Students will gain knowledge of basic drama skills including stage directions, improvisation, pantomime, emotions, character, and more! A final performance on May 6th.	3:15-5:30 10 wks Begins 2/24	2-5	Music Room 2	Return registration form w/check to PTA & Return MWES PTA form
KidzArt - Learn drawing skills for life. Discover art through drawing, painting and creative media.	3:15-4:20 8 wks Begins 2/3	K-5	Art Room 2	Online registration required & Return MWES PTA form

THURSDAY

Abrakadoodle: Learning Art History through creative painting, drawing and exploring with creative materials. In this session, we will be featuring <i>Claude Monet</i> a painter well known for his series of Water Lillies and <i>Jim Arnosky</i> writer and illustrator of children's books.	3:15-4:30 8 wks Begins 4/15	K-2	Art Room 2	Online registration required & Return MWES PTA form
Jazz/Hip Hop: Instructor, Jen Aversa - CLASS FILLED	3:15-4:15 Class ongoing from the Fall.	2-5	Gym	CLASS FILLED
iMovie - Introduce students to basic techniques of making a movie. Using a flip video camera, they will shoot video clips, learn editing, transitions, audio and music. Instructor, Ashley Armstrong	3:15-4:15 8wks Begins 2/18	3-5	Technology Classroom (Ms. Armstrong)	Return registration form w/check to PTA & Return MWES PTA form

PTA After School Programs – 2010 Registration/Parent Volunteer Form

- Please complete a separate registration form for each child. We **MUST** have an EMERGENCY name, phone number, EMAIL and a parent volunteer date.
 - **REGISTRATION DEADLINE IS FEBRUARY 5th.**
 - Please return the signed registration/parent volunteer form in an envelope marked “PTA After School Programs” to your child’s homeroom teacher.
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Student’s Name _____

Homeroom Teacher _____ Grade _____

Parent Name _____

Home Phone Number _____ Work Phone Number _____

EMAIL Address _____ Cell Phone Number _____

My child will go to AFTER CARE (please circle if this applies)

EMERGENCY CONTACT (person who will be able to pick up your child if you are unavailable)

Name & Phone _____

Name of After School Class/ Day: please check all that apply

- Mon. Mad Science
- Tues. Digital Photography
- Wed. Drama
- Wed. KidzArt
- Thurs. Abrakadoodle (begins 4/15)
- Thurs. iMovie

PARENT VOLUNTEER DATES, 1st choice _____ 2nd choice _____

If you do not select a date a date will be assigned to you. If you cannot volunteer, we can arrange for a substitute for a fee of \$20. Make checks payable to “MWES PTA”

I hereby give permission for my child to participate in the above class(es). I understand and agree that the PTA is not the provider of these classes, but has only arranged for the class to be held at MWES and coordinated the registration. The instructors are independent contractors and are not the employees or agents of the PTA. I understand and agree that any physical activities involved in this program may carry a risk of injury. I agree that no coverage or reimbursement for medical expenses shall be available from the PTA or its agents and I shall be responsible for all medical expenses relating to the participation in this program. While all reasonable precautions will be taken to assure my child’s safety and prevent injuries from occurring, I will not hold the instructor, the MWES PTA and its officers and members or the MWES staff liable for any accident or injury that may occur.

My child and I understand and agree that, after one warning, any student who does not maintain appropriate behavior in the class, or is not picked up promptly after the class, will not be allowed to attend the remaining class scheduled for that program. Parents will be notified at the time of the warning and before the child is removed from the class. Refunds will not be issued for any student removed for these reasons. I have read, understood and agree to these guidelines of the MWES After School Programs.

Parent Signature _____

Date _____